



# **User Guide**

## IMMUNIZATION

### Add Special Consideration

- Add Special Consideration
- Update Special Consideration Effective To date

#### **Revision History**

#### **Document History**

Date	Version	Author	Changes / Comments
August 26, 2014	V0.1	Josie Salvail	Initial Draft
August 29, 2014	V1.0	Tracy Forbes	Incremented Version
January 20, 2015	V1.1	Tracy Forbes	Removed dates from footers
January 27, 2015	V1.2	Shauna Hudson, Tracy Forbes	Updated Client refusal/exemption instruction

#### Table of contents

A. Intro	oduction	4
B. Ste	os to add and update Special Considerations	6
1.0	Add Special Considerations	6
2.0	Update Special Considerations Effective To date	10

#### A. Introduction

Special Considerations is an umbrella term used to encompass Contraindications, Exemptions, and Precautions. This Guide provides the steps to add these special considerations.

**Contraindications:** A contraindication is recorded when there is a health risk associated with the client receiving a particular immunizing agent that outweighs the benefit. A contraindication may be temporary or permanent in nature. When a contraindication is recorded, the corresponding immunizing agent(s) will be excluded from the client's immunization forecast.

**Exemptions:** An exemption to an immunizing agent may be recorded for clients due to immunity (e.g., the client has previously been immunized or had the disease) or refusal by the client (e.g., for medical, religious, or philosophical reasons) in the **rare** instance that a client insists they do not want to receive any reminders for any vaccine(s) in the future. When an exemption is recorded, the corresponding immunizing agent(s) will be excluded from the client's immunization forecast. Consent Refusals are the preferred approach for documentation of clients or parents vaccine refusal. See the Policy regarding Documentation of Immunization Refusal on Panorama Gateway.

**Precautions:** A precaution is recorded to alert nurses of any changes in routine immunization practice for specific clients. A precaution is also recorded to document additional information that is relevant when providing immunization service (i.e. Needle Phobia; Monitor longer after Immunization). When a precaution is recorded, the client will still be forecast for the corresponding immunizing agent(s).

Related User Guides: Add Immunizations

Assumptions: The user has successfully logged into Panorama. The user has the appropriate security permissions to perform the assigned tasks.

## **Pre-requisites:** The user has successfully logged into Panorama. User is in the Immunization module (tab). Client is in context. The steps in this Guide assume that consent has been obtained for the immunization event.

Menu Access: The Add Special Consideration screen can be accessed from the Left-Hand Navigation or from the Client Immunization View/ Add screen.

NOTE: Special Considerations screen is also accessible from the Client Immunization View/ Add screen. 1. With a client in context, select **Immunizations** > **Special Considerations** from the left navigation. The **Add Special Consideration** screen displays.

Add Special Con	siderat	tion			?
					ACTI
Client ID: 635	Name(Fir Terrance	st,Middle,Last)/Gender: JS-Tiger / Male	Health Card No: -	Date of Birth / Age: 2000 May 22 / 14 yrs 3 mos	
Phone Number: (306)-665-3532(Primary home)	Jurisdicti Saskatche	on Info: awan,Saskatoon RHA	Additional ID Type / Additional ID: Provincial health service provider identifier / -	1105	
Special Consideration				☆ Hide Special Co	onsidera
Antigen Type	Special	Consideration	Effective From	Effective To	
Add/Update Special Cons	deration			☆ HideAdd/Update Special Co	onsidera
* Organization		Regina Qu'Appelle Region	al Health Authority		
To specify an Organization first clic button. Then click 'Close' to close.	k on the 'Find	' button. Then search, or type t	the name of the Organization you wish to spec	ify, select it and click on 'Select'	
Organization: Saskatchewan	Ministry of	Health > [Regina Qu'Appe	lle RHA]	Find Q	
Service Delivery Location		Regina Central Immunizati	on Clinic	SDL ID 283	-
'o specify a Service Delivery Locati t and click on 'Select' button. Then	on first click o click 'Close' to	on the 'Find' button. Then sear colose.	ch, or type the name of the Service Delivery L	ocation you wish to specify, select	
Service Delivery Location: Sa Clinic]	askatchewan	> Ministry of Health > Regi	na Qu'Appelle RHA > [283 Regina Centra	al Immunization Find Q	
• Type of Special Considerati	on:	Contraindication \$			
Reason for Special Conside	ration:	select		\$	
Immunizing Agent:		select		÷ Add	
Agent		Antigens			
Effective Dates: * From: 2 yy	014 08 yy mm	26 To:	mm dd		
Jate Documented:					
* Source of Evidence:		yyyy mm dd			
Goarce of Evidence:		Documented \$			_
ecommended Actions:		Delete	\$	Add	
omments:					
				(4000 characters)	Add
Date Co	omments		Recorded By	, <b>-</b> ,	
					1-6
dditional Disease Informa	ation			Show Additional Disease	intorma
		Vi	ew Allergies		

**TIP:** To "hide" or "show" components of the screen, click the Hide or Show hyperlinks for the specific component to either collapse the section or expand to view the details.

NOTE: The **Difference between** Special **Considerations and Deferrals: Special Considerations** are for those circumstances where the vaccination needs to be stopped indefinitely whereas a Deferral means the vaccination is being postponed/deferred -Deferral reasons include: Referred to MHO, Vaccine Supply Issues, Temporary Illness, etc.

## B. Steps to add and update Special Considerations

#### 1.0 Add Special Considerations

 Select Immunizations > Record & Update Imms. The Client Immunization View /Add screen displays. Select Special Considerations. Alternatively, select Special Considerations from the Left-Hand Navigation.

R	ecent Work	
C	lient	
	Search Clients	
	Client Details	
	Client Warnings	
	Relationships	
	Households	
	Consent Directives	
	Allergies	
	Risk Factors	
	Travel History	
	Imms History Interpretation	
	Upload Clients	
	Client Merge	
	Resolved Client Matches	
C	ohort	
In	nmunizations	
	Record & Update Imms	
	View Client Imms profile	
	Special Considerations	
	Adverse Events (AEFI)	

Client Immunization Profile					☆ Hide Immuniza	tion Profil
Double-click in any date field belo	w to enter the default dat	te:			2014 08	26
Immunizing Agent					yyyy mm	dd
\$						
\$						
\$						
\$						
The date is estimated for this his     The status for this immunization     Some or part of the vaccine did i	torical immunization. has been overridden. not meet local schedule.					
Add Pro	Special Consider	ations Adverse Ev	d Add Historica ents Deferrals	al Details Add Consent A	Historical & Save	Clear Report

The Add Special Consideration screen displays.

**NOTE:** Organization and Service Delivery Location will default from the user's immunization defaults or the user's profile if these have been previously set up.

NOTE: A document can only be added to a special consideration once it has been saved. The Document Management section appears only after the user edits the special consideration.

**NOTE**: Saskatchewan has not yet implemented Document Management functionality.

Add Special Cons	siderati	on			?	
					ACT	IVE
Client ID: 635	Name(First Terrance JS	Middle,Last)/Gender: -Tiger / Male	Health Card No: -	Date of Birth / Age: 2000 May 22 / 14 yrs 3		
Phone Number: (306)-665-3532(Primary home)	Jurisdiction Saskatchew	n Info: an,Saskatoon RHA	Additional ID Type / Additional ID: Provincial health service provider identifier / -			
Special Consideration				☆ Hide Special Co	onsidera	atior
Antigen Type	Special C	onsideration	Effective From	Effective To		
Add/Update Special Consid	deration			A HideAdd/Update Special Co	onsidera	atior
* Organization	R	egina Qu'Appelle Regiona	al Health Authority			
To specify an Organization first click button. Then click 'Close' to close.	on the 'Find' b	utton. Then search, or type th	he name of the Organization you wish to speci	fy, select it and click on 'Select'		
Organization: Saskatchewan >	Ministry of He	alth > [Regina Qu'Appel	le RHA]	Find Q		
* Service Delivery Location	R	egina Central Immunizatio	on Clinic	SDL ID 283		
To specify a Service Delivery Location t and click on 'Select' button. Then c	n first click on lick 'Close' to c	the 'Find' button. Then searc lose.	h, or type the name of the Service Delivery Lo	ocation you wish to specify, select		
Service Delivery Location: Sa Clinic]	skatchewan >	Ministry of Health > Regin	na Qu'Appelle RHA > [283 Regina Centra	I Immunization Find Q		
<ul> <li>Type of Special Consideration</li> </ul>	in:	Contraindication \$				
* Reason for Special Consider	ation:	select		÷		
* Immunizing Agent:	se	lect		\$ Add		
Agent		Antigens				
Effective Dates: * From: 20	14 08	26 <b>To</b> :				
20	y mm o	id yyyy	mm dd			
Date Documented:						
* Source of Evidence:	y (	yyy mm dd Documented ‡				
ecommended Actions:	E	Delete	\$	Add		
comments:					_	
					Ade	4
Date Co	mments		Recorded By	(4000 characters)	Aut	
dditional Disease Informa	tion			Show Additional Disease	Informa	ation
		Vie	ew Allergies			
				Save Clear	Can	cel

1. To select an **Organization**, other than the default, click **Find**. Search, or type the name of the organization you wish to specify in the text field provided. Select organization from the populated list and click the **Select** button. Then click **Close** to close.

**NOTE:** If the client has a special consideration relating to multiple immunizations, continue to **ADD** other immunizing agents as required. The table will continue to grow with the list of agents/ antigens. When you are ready to save the Special Consideration, be sure to click **SAVE** at the bottom of the screen.

#### TIP: The Effective To

Date is useful in some circumstances. In the case of a philosophical objection (Exemption) to an immunization, the client may change their mind in the future (or a child may be of age to make their own decision). Once the Special Consideration is expired, the forecast will run against that particular immunization(s).

IMMUNIZATION

- To select a Service Delivery Location, other than the default, click Find. Search, or type the name of the SDL you wish to specify in the text field provided. Select the name of the organization from the populated list and click the Select button. Then click Close to close.
- 3. Select a Reason for Special Consideration from the drop-down list.
- 4. Select an Immunizing Agent from drop-down list. Click the Add button to add all the antigens associated to that Agent to the table. Be sure to continue to Add

* Type of Special Consider * Reason for Special Consi	ation: ideration:	Contraindication	on ÷	÷	
* Immunizing Agent:	MM	IR-Var		\$	Add
Agent		A	ntigens		
Effective Dates: * From:	2014 08 уууу mm	26 <b>To:</b>	yyyy mm dd		

until all antigens related to the special consideration are selected.

• For vaccine(s) refusals, Exemptions are only added for the refused vaccine (or for all scheduled vaccines for individuals refusing ALL vaccines) in the **rare** instance that a client insists they do not want to receive any reminders or consent letters for any vaccine(s) in the future.

Note that the Antigens are now added to the factory table.

* Type of Special Consideration:	Contraindication \$				
* Reason for Special Consideration:	Previous Anaphylactic Reaction to Vaccine/Antigens \$				
* Immunizing Agent:	select  \$				
Agent	Antigens				
MMR-Var	<ul> <li>✓ Measles (M)</li> <li>✓ Mumps (Mu)</li> <li>✓ Rubella (R)</li> <li>✓ Varicella (Var)</li> </ul>				

 Select valid dates from the calendar icon for the Effective From and Effective To date fields, or manually enter the date directly into the field using the format yyyy/mm/dd. The Effective Date From: defaults to the current date.

Effective Dates: * From:	2014 08 yyyy mm	Z6         To:         Image: Constraint of the second seco		
Date Documented:		yyyy mm dd		
* Source of Evidence:		Verbal report 💠		
Recommended Actions:		Delete	Add	
Comments:				
			(4000 characters)	Add
Date	Comments	Recorded By		
	Effective Dates: * From: Date Documented: * Source of Evidence: Recommended Actions: Comments: Date Date	Effective Dates: * From: 2014 08 yyyy mm Date Documented: * Source of Evidence: Recommended Actions: Comments:	Effective Dates: * From:       2014       08       26       To:       IIII         yyyy       mm       dd       yyyy       mm       dd         Date Documented:       IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII	Effective Dates: * From:       2014       08       26       To:       IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII

**TIP:** The **Clear** button can be used at any time prior to saving to clear all information entered on the screen.

#### **NOTE:** The **Cancel** button can be used at any time to cancel changes and return to the previous screen.

#### NOTE: When the

Warnings icon on the header is clicked, a small summary box lists all warnings for the client in context.

- 6. Select the Date Documented from the calendar icon, or manually enter the date directly into the field using the format yyyy/mm/dd.
- 7. Select the appropriate **Source of Evidence** from the drop-down list.
- 8. Select a **Recommended Action** from the recommended actions drop-down list and click **Add**.

This adds the recommended action to the record. This step can be repeated for all recommended actions that are appropriate.

9. Enter comments in the **Comments** box and click **Add**. The comments are added to a summary table below. This step can be repeated to add multiple comments.

Comments:			
		<u>^</u>	
		V	
			(4000 characters) Add
Date	Comments	Recorded By	

#### 10. Click the Save button.

Additional Disease Information Show Additional Disease Informatio					
	View Allergies				
		Save Clear Cancel			

The special consideration is saved and displays in the Special Considerations summary table at the top of the **Add Special Consideration** screen. Note that the **Warnings** icon now displays at the top of the header.



NOTE: Preferred business practice is to use the Effective To Dates to expire the Special Considerations that are no longer applicable.

#### 2.0 Update Special Considerations Effective To date

**Pre-requisites:** The user has successfully logged into Panorama. User is in the Immunization module (tab). Client is in context. Client has a special Consideration record.

 From the Left-Hand Navigation, click Immunizations > Special Considerations. Add Special Consideration screen displays.

View the Special Considerations listed in the **Special Consideration** section of the screen, below the header.

Special Consid	leration	Click on the Special Co hyperlink to update the Consideration	nsideration Special	lide Special Consideration
Antigen	Туре	Special Consideration	Effective F	rom Effective To
Measles (M)	CONTRAINDICATION	Previous Anaphylactic Reaction to a Vaccine Component	2014 Aug	26
Mumps (Mu)	CONTRAINDICATION	Previous Anaphylactic Reaction to a Vaccine Component	2014 Aug	26
Rubella (R)	CONTRAINDICATION	Previous Anaphylactic Reaction to a Vaccine Component	2014 Aug	26
Varicella (Var)	CONTRAINDICATION	Previous Anaphylactic Reaction to a Vaccine Component	2014 Aug	26

2. For the row that needs to be updated, click on its Special Consideration link in the **Special Consideration** column.

Add/Update Special Consideration section displays the information for the selected Special Consideration. Note only fields that can be updated are active.

#### eHealth Saskatchewan

#### **NOTE:** The user may attach a document to the Special Consideration if required. To do this, expand the section by clicking the hyperlink: **Show Document Management**.

**NOTE:** Saskatchewan has not yet implemented Document Management functionality.

Add/Update Special Consideration		HideAdd/Update Special Consideration
* Organization	Regina Qu'Appelle Regional Health Authority	
* Service Delivery Location	Regina Central Immunization Clinic	SDL ID 283
* Type of Special Consideration:	Contraindication \$	
* Reason for Special Consideration:	Previous Anaphylactic Reaction to a Vaccine Com	nponent 🔷
* Immunizing Antigen:	Measles (M)	
Other antigens in the group:	Mumps (Mu), Rubella (R), Varicella (Var)	
Effective Dates: * From: 2014 Aug	26 To: [Setti also	ing the Effective-To date for this record will set it for other members in the same group.]
	yyyy mm dd	
Date Documented:		
* Source of Evidence:	Verbal report   \$	
Recommended Actions:	Delete	\$
Comments:		
		(4000 characters) Add
Date C	omments	Recorded By
2014 Aug 26 he	ere is a comment	user1, panorama
Document Management		Show Document Management
Additional Disease Information		Show Additional Disease Information
* Delete Reason:select +	View Allergies	
		Save Clear Cancel

3. Enter/Select the Effective Dates To: date. Follow provincial best practice guidelines.

Effective Dates						
* From:	2012 Apr 02	To:	2013	02	28	
			уууу т	nm	dd	

4. Enter **Comments** and click **Add**. Follow clinical documentation standards.

Comments:		
Entered in error.		(3983 characters)
Date	Comments	Recorded By
2013 Feb 25	Local Redness, warmth and swelling.	Tester, TRAINERooT
2013 Feb 25	Soreness or tenderness where the shot was given	Tester, TRAINERooT

#### 5. Click Save.

Date	Comments	Recorded By	
2013 Feb 25	Local Redness, warmth and swelling.	Tester, TRAINERooT	
2013 Feb 25	Soreness or tenderness where the shot was given	Tester, TRAINERooT	
2013 Feb 25	Entered in error.	Tester, TRAINERooT	
Document Ma	nagement	Show Document	
Document ma	nayement		
Additional Dis	ease Information	Show Additional Disease Inform	
	View Allergies		
Delete Reason:	:select 💟 Delete		
Other:			
		Save	

Add Special Consideration screen redisplays. Note that the table is updated with the updated Effective To date for all of the antigens within the agent.

Add Special C	onsideration				? =
Marnings					ACTIVE
Client ID: 635	Name(First,Middle Terrance JS-Tiger /	#,Last)/Gender: Male	Health Card No:	Date of Birth / Ag 2000 May 22 / 14 mos	je: yrs 3
Phone Number: (306)-665-3532(Primary home)	Jurisdiction Info: Saskatchewan,Sas	katoon RHA	Additional ID Type / Additional ID: Provincial health service provider identifier / -		
Special Consideration	n			<b>☆</b> Hide Sp	ecial Consideration
Antigen	Туре	Special Consid	eration	Effective From	Effective To
Measles (M)	CONTRAINDICATION	Previous Anaphy	vlactic Reaction to a Vaccine Component	2014 Aug 26	2014 Aug 27
Mumps (Mu)	CONTRAINDICATION	Previous Anaphy	vlactic Reaction to a Vaccine Component	2014 Aug 26	2014 Aug 27
Rubella (R)	CONTRAINDICATION	Previous Anaphy	vlactic Reaction to a Vaccine Component	2014 Aug 26	2014 Aug 27
Varicella (Var)	CONTRAINDICATION	Previous Anaphy	vlactic Reaction to a Vaccine Component	2014 Aug 26	2014 Aug 27
Meningitis (Men-C-C)	CONTRAINDICATION	Previous Anaphy	vlactic Reaction to Vaccine/Antigens	2014 Aug 27	

Click on the **Warnings** icon hyperlink in the header to see the Warning generated by the special consideration.

**NOTE:** The creation of a Special Consideration automatically generates a **Client Warning**. The **Warning Summary** box displays. Note that the **Effective To** date is also updated in the Warnings Summary table.

Client ID: Name(First,Middle,Last)/Gender: 635 Terrance JS-Tiger / Male			Health Card No: Date of Birth / Age: - 2000 May 22 / 14 yrs 3 m	Date of Birth / Age: 2000 May 22 / 14 yrs 3 mos	
Effective From	▼ Effective ▼ To	Туре	Message	Last Edited By	
2014 Aug 27		SC: Contraindication	Meningitis (Men-C-C) Reason: Previous Anaphylactic Reaction to Vaccine/Antigens	user1, panorama	
2014 Aug 26	2014 Aug 27	SC: Contraindication	Measles (M), Mumps (Mu), Rubella (R), Varicella (Var) Reason: Previous Anaphylactic Reaction to a Vaccine Component	user1, panorama	
Total: 2	Page 1	of 1 🕨 🗎	Jump to p	age:	

Click **Close** to cancel the Client Warnings Summary window.